

The Plymouth Airport Commission held their regular meeting on Thursday, January 9th, 2025, at 7:00 PM in the Conference Room in the Airport Administration Building. Present were Chairman Kenneth Fosdick, Vice-Chairman Douglas Crociati, and Commissioners Tom Hurley, Dennis Smith (remote), Paul Worcester, and Chris Merrill. Also present at the meeting were Airport Manager Matt Cardillo, Brendan Nordahl, Lorraine Ramsey, Tony Caruso, Ryan Staszko, Chris Hyldburg, Doug Pinard, Robert Perry, Jeff Adler (remote), Lisa Lantagne (remote), Meg Sheehan (remote), Jen Hanlon (remote), and Bob Frye. Karin Goulian was excused.

Disclosure: These minutes are not verbatim – they are the secretary’s interpretation of what took place at the meeting. - Open Meeting Law, G.L. c. 30A§22.

OPEN MEETING - Chairman Fosdick called the meeting to order at 7:00 PM.

REVIEW NOISE/SAFETY COMPLAINTS

Manager Matt Cardillo said that there were 26 noise complaints for the month of December, and he said that one aircraft took off on Runway 6 when the wind favored Runway 24, on December 31st. While it was not outside the operational limitations, the pilot of the aircraft was contacted about their decision making and about noise abatement.

PUBLIC COMMENT

No public comment.

APPOINTMENTS

Chairman Fosdick took the meeting agenda out of order to have Doug Pinard of the Sewer Department give an update on the Wastewater Treatment Plant (WWTP) project. Mr. Pinard said that the project is almost done, and in the second week of February they are supposed to start the process of bringing the WWTP back online. They are finishing up some painting inside the building. He said that the plumbing is done, and the electrical installation is about 90% done. He also said that the generator has been tested, and he said that the SBR equipment is on site and will all be installed soon.

There was some discussion about the equipment and the chemicals and the communications equipment. There also was some discussion about connecting into the WWTP.

7:15 PM – John Borland, Proposed Building Update

Manager Cardillo said that he heard from John Borland and there are no updates at this time.

7:16 PM – Elks Club Proposed Building Update

Manager Cardillo said that he has not heard from anyone from the Elks Club, although you can see that work is being done at the site, and it looks like the roof is on. Chairman Fosdick said that he spoke to Ralph Romano, and he said that they sent a letter to Manager Cardillo regarding their rent. He said that they were told that rent would not be charged until they are granted an occupancy permit.

Commissioner Worcester made a motion to honor what was said by the Commission regarding the land lease for the Elks Club, and that they will not be charged until they receive their occupancy permit. Vice Chairman Crociati seconded the motion.

Roll Call Vote: Commissioner Dennis Smith – yes, Vice Chairman Doug Crociati – yes, Commissioner Chris Merrill – yes, Commissioner Paul Worcester – yes, Commissioner Tom Hurley – yes, and Chairman Ken Fosdick – yes. The motion carried. 6-0-0.

7:19 PM – Marc/Jason Hangar Development

Manager Cardillo said that Jason Wolfson received his building permits, and the site work has started. The drainage structures have been delivered.

7:21 PM – Dubois & King, Jeff Adler

- **Environmental Assessment Phase II**

Jeff Adler said that on December 16th they received the MEPA certificate for the final environmental impact report. He said that MEPA determined that it adequately and properly complies with MEPA and its implementing regulations, and they have no further comment on the document. He said they are now waiting for the Finding of No Significant Impact (FONSI) from FAA.

ACTION ITEMS

1. **Flyash LLC (Turner Brothers) – Lessor Consent to Leasehold Mortgage**

Ryan said that Flyash LLC is looking to refinance. He said that they need to report a notice of lease. He also said that he sent everything to Attorney Galvin, and he approved the documents.

Commissioner Worcester made a motion to move forward with Flyash LLC Leasehold Mortgage. Commissioner Merrill seconded the motion.

Roll Call Vote: Vice Chairman Doug Crociati – yes, Commissioner Chris Merrill – yes, Commissioner Paul Worcester – yes, Commissioner Tom Hurley – yes, Commissioner Dennis Smith – yes, and Chairman Ken Fosdick – yes. The motion carried. 6-0-0.

2. **Authorize the Chair to sign the MassDOT Aeronautics Grant Assurances for the purchase of a new F350 plow truck**

Vice Chairman Doug Crociati made a motion to authorize the Chair to sign the MassDOT Aeronautics Grant Assurances for the purchase of a new F350 plow truck. Commissioner Worcester seconded the motion.

There was some discussion regarding the truck and about the grant.

Roll Call Vote: Vice Chairman Doug Crociati – yes, Commissioner Chris Merrill – yes, Commissioner Paul Worcester – yes, Commissioner Tom Hurley – yes, Commissioner Dennis Smith – yes, and Chairman Ken Fosdick – yes. The motion carried. 6-0-0.

OLD BUSINESS

1. **Community Advisory Committee – Development Subcommittee Update & PAC.**

Recommendation for a Commissioner to sit on CAC.

There was some discussion about the number of applications for the CAC, and about membership selection. Commissioner Worcester said that he volunteered to be the first Commissioner on the CAC.

Vice Chairman Doug Crociati made a motion to appoint Paul Worcester as the first Airport Commissioner to be a member of the CAC. Commissioner Hurley seconded the motion.

Roll Call Vote: Commissioner Chris Merrill – yes, Vice Chairman Doug Crociati – yes, Commissioner Paul Worcester – abstain, Commissioner Tom Hurley – yes, Commissioner Dennis Smith – yes, and Chairman Ken Fosdick – yes. The motion carried. 5-0-1.

There was also some discussion about who appoints the airport user to the CAC.

2. Wastewater Treatment Plant Update

Discussed previously.

3. South Meadow Road – Non-Aviation RFP

Manager Cardillo said that he has not heard back from the town's Procurement Officer. He said that he looked at the RFP that they did for the restaurant, and he feels that it is a good skeleton. He said that he augmented the restaurant RFP to the non-aviation RFP. Chairman Fosdick said that he should continue with that before they show it to Attorney Galvin.

4. Minimum Standards Updates

a. Hangar Storage/Usage

Tabled

NEW BUSINESS

Commissioner Hurley said that there is a screen in the conference room that is on loan from the Massachusetts Airport Management Association.

Commissioner Merrill asked Manager Cardillo if he was going to investigate grants for solar this year. There was some discussion about solar grants, and about funding for lights that the airport is going to be receiving. There was also discussion about changing runway lights to LED, and Mr. Adler said that they have not been approved by the FAA yet.

PUBLIC COMMENT

No public comment.

Adjourn: Commissioner Worcester made a motion to adjourn. Vice Chairman Doug Crociati seconded the motion.

Roll Call Vote: Vice Chairman Doug Crociati – yes, Commissioner Chris Merrill – yes, Commissioner Paul Worcester – yes, Commissioner Tom Hurley – yes, Commissioner Dennis Smith – yes, and Chairman Ken Fosdick – yes. The motion carried. 6-0-0.

As there was no further business at this time, the open meeting was adjourned at 7:46 PM.

Approved
Kenneth Fosdick, Chairman