

TOWN OF PLYMOUTH
Plymouth Affordable Housing Trust
MINUTES OF THE MEETING
February 15, 2023

The Plymouth Affordable Housing Trust held the scheduled meeting on Wednesday, February 2023 at the Plymouth Town Hall, 26 Court Street, Cranberry Meeting Room, and Plymouth, MA 02360.

Present: Kathleen Dunn, Chair, Stephen Michael Palmer, Vice Chair, Trustee's, Lee Hartmann, Mike Sinclair, Lisa Reilly, Christopher Knoth, Mark Snyder, Samantha Nichols, and Joseph Assiradoo, And Fincom Liaison, Evelyn Strawn

Absent:

Staff: Peggy Whalen

Disclosure: These minutes are not verbatim – they are the Staff's interpretation of what took place at the meeting. – Open Meeting Law, G.L. c. 30A § 22.

All materials presented during this meeting are available in the Office of Community Development.
Administrative Business – May include topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.

Kathleen Dunn opened the meeting at 8:00 AM

Approval of Meeting Minutes:

Mike Sinclair made motion and Christopher Knoth seconded. Voted unanimously.

Guest Speaker, Judi Barrett, Barrett Planning Group

Judi explained of the plan and guideline for the Plymouth Affordable Housing Trust to award funds to prospects. She asked the board what is important and how we can promote affordability and funding to the community. Kathleen Dunn shared her concerns with affordability for low-income persons and working together with the CPC on creating low-income non-rentals. Judi asked if we looked into town owned land of which we have and is at a minimal, mostly commercial property. We do have Strand Avenue property in the process. Peggy Whalen explained that we are looking for an application process to set in place. Judi asked for a list of names for her company to reach out to as prospects including nonprofit organizations. Judi suggested we have a liaison on the board that rents property. Joseph Assiradoo put forth an interest to pursue this. Judi is going to try and attend our March meeting to provide updates.

Financial Report:

Approved 7/27/2022

Peggy Whalen stated the balance being **\$661,051.34 as of 12/14/22**. With Interest for Nov/Dec, payment from Sawmill of \$110,000 and Waverly Oaks of \$14,202; no expenditures; balance as of 2/15/23 of \$785,292.12. We have total potential of \$1,013,454 due to monies still owed. This includes new development from Sawmill that have four installments for each phase. Phase 1 was paid. Motion made by Lisa Reilly and seconded by Mike Sinclair to accept financials. Voted unanimously.

Plymouth Housing Hero's:

No Discussion

Old/New Business:

Stephen Michael Palmer whom is also the chair of Plymouth Redevelopment Authority shared with board the presentation made to PRA from new Executive Director, Amy Belmore of the Habitat for Humanity of Great Plymouth. Lisa Reilly suggested we invite her to an upcoming meeting to see their needs.

Public Comment:

No Public Comment

The next meeting date was discussed and set to be held on March 15, 2023 at 8:00 AM in person or zoom.

On a motion made by Lisa Reilly and seconded by Samantha Nichols to adjourn the meeting. Voted Unanimously at 9:06 AM