

Elderly & Disabled Tax Assistance Committee
Meeting Minutes
August 8, 2023

The meeting of the Elderly & Disabled Tax Assistance Committee was called to order by Grace Keenan, Chair at 5:30 p.m. on Tuesday, August 8, 2023, at Town Hall, 26 Court St., in the Cranberry Meeting Room, located on the 3rd Floor.

PRESENT

Committee Members present:

Grace Keenan, Chair
Patricia Meachen, Vice Chair
Dawn King
John Young
James Sullivan

AGENDA ITEMS

The first item of business was approval of meeting minutes.

- Approval Meeting Minutes from June 6, 2023
 - James Sullivan moved to accept the meeting minutes from June 6, 2023, as presented.
John Young seconded the motion. The motion carries unanimously.
- Discussion of Donations
 - Ms. Meachen provided an update regarding donations that have been received since the preliminary tax bills were mailed. The current balance of donations as of August 7, 2023, is in the amount of \$11,045.00. The Committee has been asked to present information to the Select Board regarding their charge and donations. The members determined that Tuesday, August 29th at 6:00 p.m. would be the date they would attend the select board meeting.
- Web-Site Donations
 - Ms. Meachen provided an update on the status of Invoice Cloud. She said they are still working on resolving technical issues for the on-line setup with Invoice Cloud. However, the UniPay site continues working and accepting on-line tax payment and donations to the fund.
- Old/New/Other Business
 - As mentioned previously, the committee will meet with the Select Board on August 29th just prior to September 1 which is the date for applications to begin being accepted for those who may need assistance with real estate taxes.

- The next meeting of the committee will be on Tuesday, September 12, 2023, and will be held in the Cranberry Meeting Room located on the 3rd Floor of Town Hall.

James Sullivan moved for adjournment at 5:52 p.m.

John Young seconded the motion. The motion to adjourn was unanimously approved.

The meeting was concluded at 5:52 p.m.

Respectfully submitted,

Pamela L. Borgatti

Pamela L. Borgatti, Clerk