

**ADVISORY AND FINANCE COMMITTEE**  
**Minutes**  
**October 4, 2023, Hybrid Meeting**

**PRESENT**      **12 members of the committee were present:** Gail Butler, Louis Cabana, Brian Dunn, Daniel Green, Bruce Howard, Joe Lalley, Timothy Lawlor, Lorenzo Pizarro, Christine Richards, Evelyn Strawn, Jim Young, and Robert Zupperoli.

**ABSENT**      **3 members of the committee were absent:** Steve Nearman, Bethany Rogers, and Ashley Shaw  
**Call to Order** - The meeting was called to order by 1<sup>st</sup> Chair Gail Butler at 7:00 PM.

**Announcements**

- **Hybrid Meeting:** This meeting is likely to be conducted in a hybrid format, with some participants attending physically and others attending virtually via a video conference application.
- **Ways to Watch:** The meeting will be airing on Comcast 15, Verizon 47, or on PACTV's YouTube channel which can be viewed at [pactv.org/stream](https://pactv.org/stream).
- **Public Comment:** Any speaker giving public comment is allotted up to 5 minutes in which to speak. Public Comment can be made at the beginning or end of each meeting, or in regard to a particular agenda item the speaker wishes to be heard on
- **Zoom Login Information:** Anyone who wants to attend the meeting virtually, including members of the public who wish to give public comment, can use one of the following methods in which to do so:
  - **Join via Zoom application:** Download the Zoom meeting application on your device, press/click on "Join", then enter Meeting ID: **995 2986 0638**, and then the Meeting Password: **100131**, or
  - **Join via website** (requires microphone): Go to [www.zoom.us](https://www.zoom.us), click "Join A Meeting" on the top righthand side, and enter the meeting ID: **995 2986 0638**, and then the meeting password **100131**, or
  - **Join via Telephone (voice only):** Dial **929-205-6099** and Enter Meeting ID: **995 2986 0638** and enter Meeting Password: **100131**

**Public Comment** – None.

**Agenda Items**

**Approve Minutes:** Ms. Butler asked if anyone would like to make any changes to the proposed minutes.

**September 6, 2023, Minutes** – Mr. Zupperoli requested that his comments regarding the nip ban, in Old/New/Other Business, be changed to "He spoke with a couple of businessmen in Town and he said that he wished he could change his vote because he was wrong and this is not the best way to reduce litter. Additionally, he feels that this bylaw change, if approved, would hurt businesses in town." Ms. Richards noted that the minutes listed her absent but she did attend the meeting. Mr. Dunn motioned to approve the minutes subject to the changes noted. Mr. Howard second. Motion carried unanimously (11-0-0).

**September 7, 2023, Minutes** - Mr. Lalley motioned to approve the minutes as written. Ms. Richards second. Motion carried (10-0-1). Ms. Strawn abstained.

**September 13, 2023, Minutes** - Ms. Strawn motioned to approve the minutes as written. Mr. Lawlor second. Motion carried unanimously (11-0-0).

**Town Meeting Status Update** Ms. Butler advised that Town Meeting is Saturday, October 21<sup>st</sup> at 8 AM at Plymouth North High School. Since Article 17 Holtec PILOT has not been presented to the committee, we may need to have a meeting at 7:30 AM prior to start of Town Meeting to vote on Article 17. We will update everyone as soon as we learn more. Please make every effort to attend the A&F Meeting prior to Town Meeting, in person, as a quorum is necessary to vote.

**Precinct Caucus Coverage Update** Ms. Butler advised the first of many Caucus Meetings is tomorrow. Two members will

attend each Caucus. The function of the committee member is to assist the town meeting reps if they request input. Ms. Butler suggested that the A&F review the minutes of any articles that close votes as this may be an area that the Caucus would like more information on. The A&F members represent the committee's position, not their own. However, if asked about your position on a particular article you may express your views but please clearly state that it is your position, especially if it is counter to the committee's recommendation.

Old/New/Other Business

**Article 4A1 Downtown Corridor Heat Island Mitigation & Beautification Correction**

Ms. Butler briefed the committee on the situation. The A&F received the Capital Request form in their meeting packet, along with the backup, and none of that has changed. However, prior to the meeting they received a Capital Improvement Committee (CIC) spreadsheet of the ranked articles. This spreadsheet listed the wrong requested amount for Article 4A1. Since the spreadsheet is in A&F Book of Recommendations and the accompanying tables the Committee is being asked to reaffirm that they approved \$126,400 for Article 4A1, which is the amount on CIC Request Form.

Ms. Barrett, Finance Director, apologized that this wasn't caught, and said that the Capital Improvement Committee reviewed and ranked the projects based on the Capital Request forms and backup and when the information was put into the spreadsheet the next day the amount for Article 4A1 was listed incorrectly.

Mr. Zupperoli made a motion to reaffirm that the Article 4A1 project is \$126,400. Ms. Strawn second. Motion carried unanimously. 11-0-0

Public Comment - None

Adjournment - Mr. Zupperoli motioned to adjourn. Mr. Dunn second. Motion carried unanimously (11-0-0). The meeting adjourned at 7:15 PM.

Submitted by  
Jeanette White  
Budget Analyst