

The Plymouth Airport Commission held their regular meeting on Thursday, November 6th, 2025, at 7:00 PM in the Conference Room in the Airport Administration Building. Present were Chairman Kenneth Fosdick, Vice-Chairman Douglas Crociati, and Commissioners Karin Goulian, Peter Conner, Tom Hurley (remote) and Paul Worcester. Also present at the meeting were Airport Manager Matt Cardillo, Brendan Nordahl, Mike Goulian (remote), Jeff Adler (remote), Lorraine Ramsey, Paul Rudzinski, Alan Costello, and Jen Hanlon (remote 7:22). Commissioner Chris Merrill was excused.

Disclosure: These minutes are not verbatim – they are the Recording Secretary’s interpretation of what took place at the meeting. - Open Meeting Law, G.L. c. 30A§22.

OPEN MEETING - Chairman Fosdick called the meeting to order at 7:00 PM.

APPROVAL OF OCTOBER 2nd MEETING MINUTES

Vice Chairman Doug Crociati made a motion to approve the minutes of October 2nd, 2025, as amended. Commissioner Peter Conner seconded the motion. Roll Call Vote: Commissioner Hurley – abstain, Commissioner Goulian – yes, Commissioner Worcester – abstain, Commissioner Conner – yes, Vice Chairman Crociati – yes, and Chairman Fosdick – yes. The motion carried. 4-0-2.

REVIEW NOISE/SAFETY COMPLAINTS

Manager Matt Cardillo said there were 11 noise complaints for the month of October, and he said that after investigation of each one, none were found to have any safety issues, or any state, local or federal violations. Chairman Fosdick said that Runway 33 was used most of the month.

PUBLIC COMMENT

Lorraine Ramsey asked if the land leases are current. Chairman Fosdick told her that the current lease was updated 3 years ago. She also asked about what is going on with hangar inspections, and Chairman Fosdick said that they would discuss hangar inspections later in the meeting. She also said that she is confused regarding the Airport’s website regarding the Master Plan. Chairman Fosdick said that they follow FAA guidelines, and it can be very technical. She also said that the number of people that work at the airport stated on the website is misleading, and Chairman Fosdick explained to her that there are many businesses that employ people at the airport. There was some discussion regarding the number of noise complaints that the airport received years ago compared to currently.

Alan Costello asked about the meeting that the engineers will be having regarding the scope of work for the Runway 6-24 project, and Chairman Fosdick explained the timeline to him.

APPOINTMENTS

7:13 PM – John Borland, Proposed Building Update

Manager Cardillo said that he talked to John Borland, and he said that he has been to town hall a few times in the past couple of weeks to push his project along, and it is now at the Town Engineer’s Office for review and approval. He said he will reach out to find out the status of the project after Thanksgiving.

7:14 PM – Elks Club Proposed Building Update

Paul Rudzinski said that the project is moving along aside from the issue with the Sewer Department. He said that the electricity and water are in. He said that outside lighting is done also. He said that they are working on asphalt plans, and that they expect to be totally done by the middle of January.

7:19 PM – Marc/Jason Hangar Development

Jason Wolfson said that the underground utilities are mostly done.

7:20 PM – Bill Shaw – 239 S. Meadow Road Plymouth Development (off airport property)

Rob Burpee explained to the Commission that he needs a letter from the Commission for the Plymouth Planning Board stating the Plymouth Airport Commission agrees with the FAA obstruction analysis that their building will not exceed 15 feet high. He gave a brief description of the building that is being built.

Commissioner Karin Gouliau made a motion to provide the letter for Rob Burpee for the reasons stated. Vice Chairman Doug Crociati seconded the motion. Roll Call Vote: Commissioner Hurley – yes, Commissioner Gouliau – yes, Commissioner Worcester – yes, Vice Chairman Crociati – yes, Commissioner Conner – yes, and Chairman Fosdick – yes. The motion carried. 6-0-0.

7:25 PM – Dubois & King

Jeff Adler said, as was stated earlier, that they have a pre-design meeting with the FAA on Monday, in which they will discuss the scope for the project. He said that MassDOT and the FAA are the funding sources so they must review and approve the scope of work for the design, bidding, and construction of the Runway 6-24 and Gate 3 taxi-lane projects. He said that once the scope is approved, there will be an independent fee estimate done, which leads to a contract, which then allows them to start the design of the project. He said that the borings won't be done until they complete the scope review and get in under contract, which may be done in December.

There was discussion about the thickness of the runway, and how the thickness will be determined. Mr. Adler explained the software that is used to determine the thickness needed.

ACTION ITEMS

1. Vote of Reassignment of Lease

a. Robert Trique to reassign lease to Robert L. Trinque Trust

Chairman Fosdick said that Mr. Trinque is putting his lease into a trust.

Vice Chairman Doug Crociati made a motion, subject to Attorney Galvin's approval, to formally acknowledge approval to Mr. Trinque to move his lease into a trust. Commissioner Karin Gouliau seconded the motion. Roll Call Vote: Commissioner Hurley – yes, Commissioner Gouliau – yes, Commissioner Worcester – yes, Vice Chairman Crociati – yes, Commissioner Conner – yes, and Chairman Fosdick – yes. The motion carried. 6-0-0.

2. Matt McManus – New Lease – NE 2A

Tabled.

3. Plymouth SW-2 – New Lease

Manager Cardillo said that the Gouliau's are requesting a new lease for the building that they are currently in. He said that they are buying out a portion of the building from RJ Valentine. The lease will start on December 1st, 2025.

Vice Chairman Doug Crociati made a motion to grant a new lease for SW-2. Commissioner Paul Worcester seconded the motion. Roll Call Vote: Commissioner Hurley – yes, Commissioner Gouliau – abstain, Commissioner Worcester – yes, Vice Chairman Crociati – yes, Commissioner Conner – yes, and Chairman Fosdick – yes. The motion carried. 5-0-1.

OLD BUSINESS

1. Community Advisory Committee (CAC) – 9th Meeting Debrief

Commissioner Worcester gave a brief overview of the CAC's 9th meeting. He said that the meeting centered around administrative matters. He said that they talked about having a workshop with Chris Hyldburg of Alpha One. He also said that the CAC took a position to remove the runway extension as an agenda item. Manager Cardillo added that there is a vacancy for a Plymouth seat. He also said that the next 2 meetings will be December 11th, and January 22nd. There was some discussion about the calm wind runway being 15-33.

2. South Meadow Road – Non-Aviation RFP

Manager Cardillo said that he held a walk through on October 13th and only one interested party showed up for it. He said that bids are due December 1st.

There was some discussion regarding hangar inspections. The current plan is for the inspections to be done on Saturdays, and they will be done over a few weeks.

NEW BUSINESS

Chair Fosdick said that he, Vice Chairman Crociati, and Commissioner Conner attended the Select Board meeting on Tuesday evening and made a presentation. He said that there was a discussion at the Select Board meeting about having an open house and/or tours at the airport. Chair Fosdick also reported that he and others attended the Massachusetts Airport Managers Association training meeting for Commissioners in Hyannis a few weeks earlier. He said that the meeting was extremely beneficial.

Manager Cardillo also gave a brief update on the King Richard's Faire use of the airport for overflow parking. He also gave an update on Gate 3. He said that he has received 2 quotes, so far, regarding replacement of the operator, and other components, of the gate.

PUBLIC COMMENT

Ms. Ramsey asked about hangars being privately owned, and she also wanted to know why Mr. Burpee needed approval of the FAA for his building. Manager Cardillo explained to her why approval is needed. She asked again about the inspections of the hangars. Mr. Costello asked what the procedure was to get a public record of the tenants within the airport. Manager Cardillo said that he would need to go through Connor Anderson in the Town Hall.

Adjourn: Vice Chairman Doug Crociati made a motion to adjourn the meeting. Commissioner Paul Worcester seconded the motion. Roll Call Vote: Commissioner Hurley – yes, Commissioner Goulian – yes, Commissioner Worcester – yes, Vice Chairman Crociati – yes, Commissioner Conner – yes, and Chairman Fosdick – yes. The motion carried. 6-0-0.

As there was no further business at this time, the meeting was adjourned at 8:24 PM.

Approved
Kenneth Fosdick, Chairman