



Town of Plymouth
Department of Inspectional Services
26 Court Street
Plymouth, Massachusetts 02360
508-747-1620

PROCEDURES FOR AN **ADDITION/REMODEL** BUILDING PERMIT
For 1 & 2 family residences

The following items must be included when applying for a building permit in the Town of Plymouth:

- 1) An approved zoning permit – if applicable.
- 2) Conservation approval - if applicable.
- 3) Septic or Sewer approval.
- 4) House number displayed/visible from the street.
- 5) One of the following is required: A) The Mass WFCM with a set of framing plans B) Nat'l WFCM checklist; with a set of framing plans. C) An original stamped architectural/engineering plan.
- 6) A floor and elevation plan with exterior sizes shown on the plan.
- 7) A copy of the current Res. Check compliance print-out or a Home Energy Rating Certificate.
- 8) The manufacturers U-value & DP on all doors, windows, skylights.
- 9) The manufacturers air conditioning and furnace specs.
- 10) The fee for the permit. (will be determined when the complete application is submitted).

Only applications that include all the above information will be accepted.

***Reminder:** All contractors must have a State License, a Home Improvement Registration and the proper insurance (listing the Town as the certificate holder) filed with this office in order to apply for a building permit.