



**Town of Plymouth**  
**Department of Energy & Environment**  
**Division of Natural Resources**  
26 Court Street, Plymouth, MA 02360



## RESEARCH/ACTIVITY PERMIT APPLICATION INFORMATION

**To:** Applicants for Research/Activity Permits

**From:** Department of Energy & Environment - Division of Natural Resources  
Plymouth Conservation Commission

**Re:** Research/Activity Permit Filing Process

### RESEARCH/ACTIVITY PERMIT RATIONALE

The intention of this process is to inform the Town of Plymouth of legitimate research activities on public conservation lands and to monitor their impact on these areas. It is therefore in the best interest of the Town of Plymouth to protect these areas through a formal permitting process for all research and activity related projects. The permittee agrees to make every effort not to harm the vegetation and wildlife and to minimize impacts to the experiences of the public while visiting these properties.

All requests for research and activity permits on Plymouth Long Beach must follow a separate process with site specific requirements for that location. Please contact Kerin McCall at 508-747-1620 x10201 for more information relative to Plymouth Long Beach.

### FILING CONSIDERATIONS

It is advised that the permittee begin this process at least ninety (90) days prior to the anticipated commencement of the project. Failure to submit an application sixty (60) days prior to the anticipated start of the research project will result in an automatic denial of the permit request.

Please familiarize yourself with all the enclosed materials related to permit rules and regulations. Failure to comply with regulations will result in fines and/or revocation of the permit.

Should you have questions about the applicability of a permit for a specific activity, contact the Department of Marine and Environmental Affairs to discuss the activity prior to filing an application.

Any activity that will potentially impact species protected by state or federal law will not be considered until the proposed activity has been reviewed by the Massachusetts Division of Fisheries and Wildlife's Natural Heritage and Endangered Species Program.

### FILING PROCESS

1. Complete the application form enclosed, attaching copies of all applicable local, state, and federal permits.



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2. Return one (1) set of the completed Research/Activity Permit Application and any attachments. They may be mailed to the Department of Energy and Environment, Plymouth Town Hall, 26 Court Street, Plymouth, MA 02360, or emailed electronically to Nathan Cristofori at [ncristofori@plymouth-ma.gov](mailto:ncristofori@plymouth-ma.gov)
3. The Department of Energy & Environment shall retain a copy and forward one copy to the Conservation Commission, and the second to the Town Selectboard. Each agency will review the permit application and make a recommendation. If issued, a signed copy of the permit application with issued permit number will be returned to the applicant.
4. In matters where the Conservation Commission believes that either the Town Wetlands Protection By-Law or MGL Chapter 131, Section 40 is applicable, it reserves the right to request the applicant's presence at a hearing, as prescribed by law, before deliberating on the application. If there is no applicability to these provisions, the Commission will defer the matter to the other agencies. The Board shall then make a determination of approval or disapproval at its next regularly scheduled meeting, and shall notify the applicant of its decision.
5. The applicant is required to prepare and submit a detailed written report of the project findings to both the Department of Marine and Environmental Affairs and the Conservation Commission, no later than ninety (90) days after the completion date of the project. Subsequent Research / Activity Permits will not be considered until all reports have been filed. A copy of all published writings relating to research done under the permit shall be made available at the Plymouth Public Library. Further, the applicant shall be willing, upon request, to present such findings in person to the Conservation Commission.

## REMINDERS

1. Permits are no longer being issued for the Foothills Preserve or Eel River Preserve.
2. The Research / Activity Permit should be carried by a representative designated by the individual or organization whose name appears on the application while conducting the work on town land.
3. The Research / Activity Permit is valid only for the period stated on the application. Under emergencies or unforeseen circumstances, extensions may be allowed.
4. Permittee must not trespass on private property.

## IMPORTANT TELEPHONE NUMBERS

Department of Energy & Environment

508-747-1620 x10127

Conservation Commission

508-747-1620 x10139