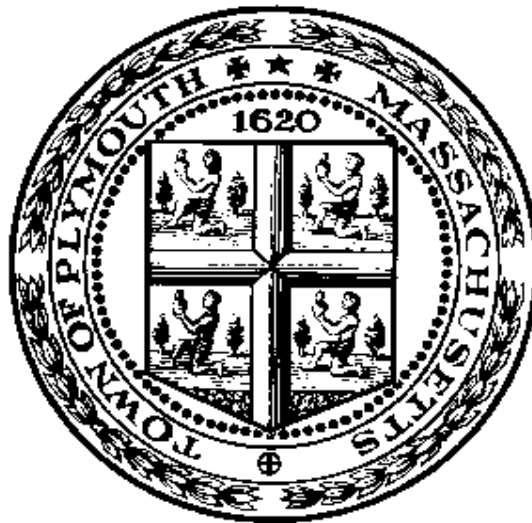


TOWN OF PLYMOUTH

SUPPLEMENT I
TO THE
REPORT
& RECOMMENDATIONS
OF THE
ADVISORY AND FINANCE
COMMITTEE



Presented at the
April 1, 2017

SPECIAL & ANNUAL
TOWN MEETING

SPRING SPECIAL & ANNUAL TOWN MEETING
April 1, 2017
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Special Town Meeting

ARTICLE 1 – Memo B:

ARTICLE 1: To see if the Town will vote to amend the Classification and Compensation Plans and the Personnel By-Law and Collective Bargaining Agreements contained therein, or take any other action relative thereto.

BOARD OF SELECTMEN

RECOMMENDATIONS: The Advisory & Finance Committee divided the article into four separate components discussing and voting each individually:

B: 2/1/17 Memo from D. Brindisi

RECOMMENDATION: Approval (7-5-0). The Advisory & Finance Committee recommends Town Meeting approve this component of Article 1. This component adds two new sections to the Personnel Bylaw, one for Stipends and one for Licensure. Non-union positions in the Fire Department and Police Department would be eligible to receive stipends which are now offered to members of the public safety unions. These include supervision of specialty positions, emergency medical technician, medical technology, and fire technical certifications. Total estimated compensation for the proposed changes in FY2018 is \$11,850. Right now if a Fire Battalion Chief who receives all stipends seeks a promotion to Deputy Chief, that promotion may result in a loss of pay. This Personnel Bylaw change would allow stipends to be carried to Fire and Police administration, creating intradepartmental equity. The Licensure section gives the Town Manager the authority and flexibility to waive any licensure/certification or any other requirement found within a job description as he/she deems necessary and appropriate for the continuity of operations.

UPDATE:

Town Management asked to withdraw the Licensure portion of this memo.
The Licensure section is now stricken from Memo B (as revised on the following pages).

The Advisory & Finance Committee heard this change this morning and voted:

☐ in support ☐ in opposition

of Revised Memo B

If in opposition, original recommendation above stands.

If in support, mention of Licensure would be removed from recommendation above as indicated in the attached revision of the memo.

TOWN OF PLYMOUTH
11 Lincoln Street
Plymouth, MA 02360
(508) 747-1620

OFFICE OF TOWN MANAGER
MEMORANDUM

To: Board of Selectmen
Advisory and Finance Committee Members

From: Derek S. Brindisi, Assistant Town Manager

Date: REVISED – March 29, 2017

Re: **Special Town Meeting, Article 1**

***ARTICLE 1:** To see if the Town will vote to amend the Classification and Compensation Plans and the Personnel By-Law and Collective Bargaining Agreements contained therein, or take any other action relative thereto.*

BOARD OF SELECTMEN

The town Manager is proposing to add two new sections to the Personnel By-law.

1. STIPENDS

The Town Manager is proposing to add certain financial provisions within the Personnel By-law that recognizes and rewards the non-union positions in both the Fire Department and Police Department for having acquired the same level of credentials and education and for providing the same level of specialty supervision within the each respective Department. Through multiple sets of negotiations and collective bargaining agreements, the various public safety Unions were able to negotiate stipends for supervision of specialty positions, emergency medical technician, medical technology, and fire technical certifications. Bargaining unit members deemed these skill sets as an added service and benefit to the community for which they should be rightfully compensated for. The proposed By-law amendment, like the Collective Bargaining Agreements recognizes that this added service benefit extends beyond the rank and file and into the Police and Fire Department's Administration and too should be compensated for such service. The following stipends shall be recognized within the proposed By-law language below:

1. The Medical/Medical Technology Stipend: In recognition of the training and service provided by the members of the Police and Fire Department in connection with the operation of the semi-automatic defibrillator, Narcan and other medical services and devices the Police Chief & Captains and Fire Chief & Deputy Fire Chief shall receive a stipend of \$250.
2. Emergency Medical Technician (EMT) certification stipend of \$1,200 shall be awarded to the Fire Chief and Deputy Fire Chief on annual basis if achieved.

3. The Fire Chief and Deputy Fire Chief shall receive \$1,000 per certification annually, with a \$3,000 maximum accrual annually as outlined in Article XIX of the Collective Bargaining Agreement of the Firefighter's Union.
4. The Fire Chief and Deputy Fire Chief shall receive \$1,000 per certification annually, with a \$2,000 maximum accrual annually when Fire Inspector I or II and Fire Trainer I or II is achieved as outlined in the Fire MOU dated 10/18/2006.
5. The Police Department specialty stipend identifies the Supervisory positions (Detective, Training, Prosecution, Records, and Accreditation Supervisors) in which the Chief and Captains provide additional oversight, supervision and accountability to. Each non-union position would receive \$100 per month for providing the aforementioned supervision.
6. Total annual compensation for the proposed changes in FY 2018: \$11,850

Proposed Personnel By-Law by amendment:

SECTION 27

STIPENDS

- (a) **Non-union Police Officers, of any rank or grade, will be entitled to the same medical stipend benefit and specialty stipend benefit as the Superior Officers.**
- (b) **Non-union Fire Department Officers, of any rank or grade, will be entitled to the same benefits as outlined in Articles XIX and XIII of the Firefighters Collective Bargaining Agreement.**
- (c) **Non-union Fire Department Officers, of any rank or grade, will be entitled to the same benefits as outlined in the Fire MOU dated 10/18/2006.**

2. LICENSURE

~~—The Town Manager is also proposing to add language to the Personnel By law that provides flexibility to the Town Manager when considering certain licensure and/or certifications for non-union members. A classic example would be the ability to waive the driver's license requirement for personnel that would not ordinarily need a driver's license for employment purposes.~~

~~—Proposed Personnel By Law by amendment:~~

SECTION 28

LICENSURE

~~The Town Manager may waive any licensure/certification or any other requirement found within a job description as he/she deems necessary and appropriate for the continuity of operations.~~

Thank you for your consideration.

Special Town Meeting

ARTICLE 8:

ARTICLE 8: To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to amend the General Bylaws by inserting a new bylaw establishing and authorizing various revolving funds for use by certain town departments, boards, committees, agencies or officers, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, as on file with the Town Clerk or take any other action relative thereto.

BOARD OF SELECTMEN

RECOMMENDATION: Approval (Unanimous, 10-0-0). The Advisory & Finance Committee recommends Town Meeting approve Article 8. Approval of this article will amend the General Bylaws by adding Chapter 143 - Departmental Revolving Funds. This bylaw will authorize the town's revolving funds for FY2019 and beyond. G.L. Chapter 44 Section 53E½ was recently updated by the Municipal Modernization Act which requires that Revolving Funds be established by bylaw instead of an annual legislative body vote. Annual spending caps will still be voted at Town Meeting. Annual Town Meeting Article 3 is taking care of Revolving Funds for FY2018, as this amendment to our General Bylaws needs to go to through state approval.

UPDATE:

There is a minor revision to this article. The words "including lease proceeds" have been stricken from Column C of the Revolving Fund Table within the Bylaw for the last revolving fund listed, 1820 Court House Maintenance Revolving Fund. It has been determined that leasing is not in the plan for the Court House or lawn at this time. This will help clarify the planned uses for when we apply for a bond. Revised bylaw is provided on the following pages.

The Advisory & Finance Committee heard this change this morning and voted:

☐ in support ☐ in opposition

of the revision to the revolving fund table in the bylaw.

Original recommendation above stands.

**Town of Plymouth
Finance Department**

TO: Board of Selectmen
Advisory & Finance Committee
FROM: Lynne A. Barrett, Finance Director
RE: **Special Town Meeting Article 8: General By-Law Amendment - Revolving Funds**
DATE: REVISED March 29, 2017

G.L. Chapter 44, Section 53E½ was recently updated by the Massachusetts Municipal Modernization Act to provide more flexibility by eliminating the departmental per fund and total fund caps, broadening the types of departmental receipts for which funds can be established, and providing for the **revolving funds to be established by bylaw** instead of an annual legislative body vote. Annual spending caps will still be voted at Town Meeting.

The proposed General By-Law Amendment is provided below.
Thank you for your consideration in reviewing this article.

General By-Laws

Chapter 143: DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds or use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.
2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 - B. No liability shall be incurred in excess of the available balance of the fund.
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Finance Committee.
3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.
4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E½ and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee, agency or officer,
- B. The department head or agency head, board, committee, or officer authorized to spend from each fund.
- C. The fees, charges and other monies charged and received by this department, board committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. The fiscal years each fund shall operate under this by-law ordinance.

<u>A</u> Revolving Fund	<u>B</u> Department, Board, Committee, Agency or Officer Authorized to spend from Fund	<u>C</u> Fees, Charges or other Receipts Credited to Fund	<u>D</u> Program or Activity Expenses Payable from Fund	<u>E</u> Fiscal Years
Manomet Village Parking	Director of Planning & Development	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	Fiscal Year 2019 and subsequent years
Cedarville Village Parking	Director of Planning & Development	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	Fiscal Year 2019 and subsequent years
West Plymouth Village Parking	Director of Planning & Development	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	Fiscal Year 2019 and subsequent years
No. Plymouth Village Parking	Director of Planning & Development	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	Fiscal Year 2019 and subsequent years
Plymouth Center Village Parking	Director of Planning & Development	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	Fiscal Year 2019 and subsequent years
Animal Shelter Adoption	Director of Marine & Environmental Affairs	Those identified as those arising from deposits/spaying & neutering.	In accordance with G.L.c.140 §139A, all animals placed for adoption must be spayed or neutered. This fund provides for other expenditures as authorized by §139A as well as a refund of a \$30 deposit, when proof of spaying or neutering procedure is provided. To be used for the care, health & welfare of the animals, equipment, supplies & capital expenditures.	Fiscal Year 2019 and subsequent years
State Boat Ramp	Harbor Master	Those identified as relating to State Boat Ramp parking sticker receipts.	This fund shall be used salaries and benefits of full-time staff and part-time staff and other expenses for the purposes of managing, controlling and providing a higher level of public safety at the boat ramp.	Fiscal Year 2019 and subsequent years

<u>A</u> Revolving Fund	<u>B</u> Department, Board, Committee, Agency or Officer Authorized to spend from Fund	<u>C</u> Fees, Charges or other Receipts Credited to Fund	<u>D</u> Program or Activity Expenses Payable from Fund	<u>E</u> Fiscal Years
Recreation Fund	Recreation Director	Those identified as relating to recreational programs.	This fund shall be used for salaries and benefits of full-time staff, part-time and seasonal staff, as well as facility and capital expenses and other expenses related to recreation programs.	Fiscal Year 2019 and subsequent years
Vocational Technical Services Fund	School Department	Those identified as arising from the Vocational/Educational Studies Programs enumerated above	This fund shall be for the salaries, benefits & expenditures of the following programs: a) Automotive b) CAD/CAM c) Carpentry d) Child Care e) Computer Science f) Marine Technology g) Culinary Arts h) Distributive Education i) Design & Visual Communication j) Electronics k) Graphic Arts l) Metals/Welding m) Plumbing n) Cosmetology o) Electrical	Fiscal Year 2019 and subsequent years
Plymouth Beach Fund	Director of Marine & Environmental Affairs	Those identified as all non-resident parking receipts at Plymouth Beach, in addition to one-hundred percent (100%) of Plymouth Long Beach 4x4 sticker fees.	This fund shall be used for salaries and benefits of full time staff, part-time salaries of seasonal NRO's, police details, and for capital expenses and other expenses incurred for the purposes of providing maintenance and public safety of Plymouth Long Beach and repairs to the seawall.	Fiscal Year 2019 and subsequent years
Cemetery Repair & Beautification Fund	Cemetery Superintendent	Those arising from foundation revenue.	This fund shall be used for capital expenses and other expenses incurred for beautifying, restoring, researching, and repairing town cemeteries.	Fiscal Year 2019 and subsequent years
Council On Aging Programs Fund	Director of Elder Affairs - COA	Those identified as relating to Council on Aging programs.	This fund shall be for contractual services and other expenses related to programs for senior citizens.	Fiscal Year 2019 and subsequent years
Council On Aging Meals on Wheels	Director of Elder Affairs - COA	Those identified as relating to donations for the Council on Aging Meals on Wheels program.	This fund shall be for payment to Old Colony Elder Services for meals.	Fiscal Year 2019 and subsequent years
Fire Safety and Prevention	Fire Chief	Those identified as relating to permits issued and inspections performed by the Plymouth Fire Department, Fire Prevention Division.	This fund shall be for salaries and benefits and to support the operational cost of services provided within the Fire Prevention Division including capital expenses and other expenses.	Fiscal Year 2019 and subsequent years
Fire Alarm Master Box Services	Fire Chief	Those identified as relating to fire alarm services performed by the Plymouth Fire Department, Fire Alarm Division.	This fund shall be for salaries, benefits, public safety equipment, materials, as well as capital expenses and other expenses used in accordance with Fire Alarm Services.	Fiscal Year 2019 and subsequent years

<u>A</u> Revolving Fund	<u>B</u> Department, Board, Committee, Agency or Officer Authorized to spend from Fund	<u>C</u> Fees, Charges or other Receipts Credited to Fund	<u>D</u> Program or Activity Expenses Payable from Fund	<u>E</u> Fiscal Years
Local Hazardous Materials Program	Fire Chief	Those identified as relating to fees collected by the Fire Department as a result of responding and mitigating hazardous materials incidents either in Plymouth or by mutual aid responses.	This fund shall be to replace, repair and/or purchase equipment and supplies used during hazardous materials incidents and to support the operational cost of services provided within the Fire Department Local Hazardous Materials Program.	Fiscal Year 2019 and subsequent years
Cedarville Community Center	Fire Chief	Those identified as fees collected from the hourly rental fees for the use of the Cedarville Community Center.	The funds will be used to pay for regular cleaning of the facility as well as to replace, repair, or purchase supplies used for the cleaning and up-keep of the Community Room.	Fiscal Year 2019 and subsequent years
Memorial Hall	Director of Community Resources	Those identified as relating to rental fees associated with Memorial Hall	This fund shall be for salaries and benefits of full-time staff and part-time staff, maintenance and operation of Memorial Hall including capital expenses and other expenses.	Fiscal Year 2019 and subsequent years
Compost Bins	Assistant DPW Director	Those identified as relating to the sale of compost bins.	This fund shall be for purchasing compost bins.	Fiscal Year 2019 and subsequent years
Hedges Pond	Recreation Director	Those identified as program fees from Recreation Dept. Day Program, daily-parking fees, special event & rental fees.	The funds will be used to cover Recreation Dept. seasonal salaries and operational expenses for the facility as well as capital expenses.	Fiscal Year 2019 and subsequent years
CPA Conservation Land	Director of Marine & Environmental Affairs	Those identified as fees from the harvest and/or lease of the Center Hill Cranberry Bog.	The funds will be used to for the care, maintenance, and necessary signage and other improvement of the land acquired with CPA funds.	Fiscal Year 2019 and subsequent years
School Custodial Details	School Department	Those received from fees from rental of school facilities.	This fund shall be for payment of Custodial Overtime Salaries for building use.	Fiscal Year 2019 and subsequent years
1820 Court House Maintenance Revolving Fund	Town Manager in consultation with the Community Preservation Committee	Those received from fees and other revenues, including lease proceeds , collected with respect to use of the 1820 Court House and Court House Green	The fund shall be for the maintenance of the 1820 Court House, façade, roof, cupola, courtroom and Vermont Marble Staircase.	Fiscal Year 2019 and subsequent years

Annual Town Meeting ARTICLE 3:

ARTICLE 3: To see what action the Town will take under the provisions of G.L. c.44, §53E 1/2 regarding the establishment, annual re-authorization or renewal as the case may be of revolving funds, or take any other action relative thereto.

BOARD OF SELECTMEN

RECOMMENDATION: Approval (Unanimous, 10-0-0). The Advisory & Finance Committee recommends Town Meeting approve Article 3. Town Meeting approval is required to reauthorize and establish revolving funds on an annual basis in accordance with G.L. c.44, §53E ½. In addition to reauthorization of revolving funds, the following are changes in the spending cap requests for FY2018:

Revolving Fund	Change	FY2018 Spending Limit
Plymouth Center Village Parking	Increase \$61,268.17	\$175,866.03
State Boat Ramp	Increase \$3,000	\$64,000
Recreation	Increase \$10,000	\$450,000
Cable Services	Decrease \$18,000	\$15,000
Vocational/Technical Services	Increase \$35,000	\$350,000
Plymouth Beach	Increase \$13,835	\$262,135
Cemetery Repair & Beautification	Decrease \$7,734	\$19,000
Fire Alarm Services	Decrease \$10,000	\$75,000
Hedges Pond Recreation	Increase \$5,000	\$45,000
CPA Conservation Land	Decrease \$650	\$100
School Custodial Services	Increase \$50,000	\$150,000

UPDATE:

There is a minor revision to this article. The words “including lease proceeds” have been stricken from the Revenue Source column of the Fiscal Year 2018 Revolving Fund Requests table for the last revolving fund listed, 1820 Court House Maintenance Revolving Fund. It has been determined that leasing is not in the plan for the Court House or lawn at this time. This will help clarify the planned uses for when we apply for a bond. Revised table is provided on the following pages.

The Advisory & Finance Committee heard this change this morning and voted:

☐ in support ☐ in opposition

of the revision to the revolving fund table in the bylaw.

Original recommendation above stands.

TOWN OF PLYMOUTH, MASSACHUSETTS

Revolving Funds Chapter 44, Section 53E ½

Fiscal Year 2018 Revolving Fund Requests

Spending Authority	Revolving Fund	Revenue Source The departmental receipts credited to this fund shall be:	Use of Fund	Spending Limit
Director of Planning & Development	Manomet Village Parking	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	\$1
Director of Planning & Development	Cedarville Village Parking	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	\$1
Director of Planning & Development	West Plymouth Village Parking	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	\$1
Director of Planning & Development	No. Plymouth Village Parking	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	\$1
Director of Planning & Development	Plymouth Center Village Parking	Those identified as payments made in lieu of on-site parking.	As provided by Section 305.12 of the Zoning Bylaw, these five funds may be used within their respective village centers for parking related uses including land acquisition, facility construction, and the preparation of plans and specifications.	\$175,866.03
Director of Marine & Environmental Affairs	Animal Shelter Adoption	Those identified as those arising from deposits/spaying & neutering.	In accordance with G.L c.140 §139A, all animals placed for adoption must be spayed or neutered. This fund provides for other expenditures as authorized by §139A as well as a refund of a \$30 deposit, when proof of spaying or neutering procedure is provided. To be used for the care, health & welfare of the animals, equipment, supplies & capital expenditures.	\$5,000
Harbor Master	State Boat Ramp	Those identified as relating to State Boat Ramp parking sticker receipts.	This fund shall be used salaries and benefits of full-time staff and part-time staff and other expenses for the purposes of managing, controlling and providing a higher level of public safety at the boat ramp.	\$64,000
Recreation Director	Recreation Fund	Those identified as relating to recreational programs.	This fund shall be used for salaries and benefits of full-time staff, part-time and seasonal staff, as well as facility and capital expenses and other expenses related to recreation programs.	\$450,000
Town Manager	Cable Services Fund	Those identified as arising from cable-related franchise fees.	This fund shall be for cable-related programs and purposes such as legal/consulting services associated with enforcement of the contracts and compliance issues and any repairs or upgrades.	\$15,000

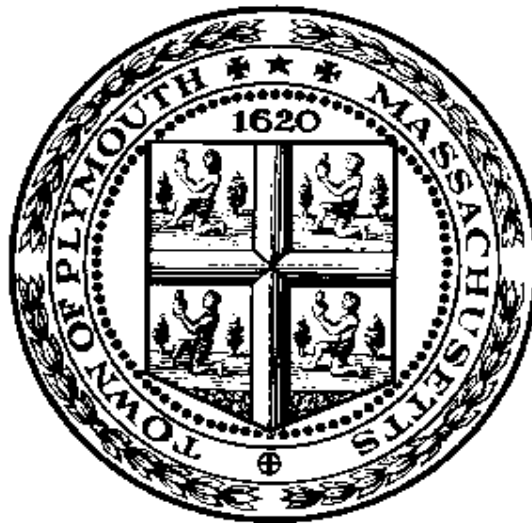
Spending Authority	Revolving Fund	Revenue Source The departmental receipts credited to this fund shall be:	Use of Fund	Spending Limit
School Department	Vocational Technical Services Fund	Those identified as arising from the Vocational/Educational Studies Programs enumerated above	This fund shall be for the salaries, benefits & expenditures of the following programs: a) Automotive b) CAD/CAM c) Carpentry d) Child Care e) Computer Science f) Marine Technology g) Culinary Arts h) Distributive Education i) Design & Visual Communication j) Electronics k) Graphic Arts l) Metals/Welding m) Plumbing n) Cosmetology o) Electrical	\$350,000
Director of Marine & Environmental Affairs	Plymouth Beach Fund	Those identified as all non-resident parking receipts at Plymouth Beach, in addition to one-hundred percent (100%) of Plymouth Long Beach 4x4 sticker fees.	This fund shall be used for salaries and benefits of full time staff, part-time salaries of seasonal NRO's, police details, and for capital expenses and other expenses incurred for the purposes of providing maintenance and public safety of Plymouth Long Beach and repairs to the seawall.	\$262,135
Cemetery Superintendent	Cemetery Repair & Beautification Fund	Those arising from foundation revenue.	This fund shall be used for capital expenses and other expenses incurred for beautifying, restoring, researching, and repairing town cemeteries.	\$19,000
Director of Elder Affairs - COA	Council On Aging Programs Fund	Those identified as relating to Council on Aging programs.	This fund shall be for contractual services and other expenses related to programs for senior citizens.	\$45,000
Director of Elder Affairs - COA	Council On Aging Meals on Wheels	Those identified as relating to donations for the Council on Aging Meals on Wheels program.	This fund shall be for payment to Old Colony Elder Services for meals.	\$30,000
Fire Chief	Fire Safety and Prevention	Those identified as relating to permits issued and inspections performed by the Plymouth Fire Department, Fire Prevention Division.	This fund shall be for salaries and benefits and to support the operational cost of services provided within the Fire Prevention Division including capital expenses and other expenses.	\$125,000
Fire Chief	Fire Alarm Master Box Services	Those identified as relating to fire alarm services performed by the Plymouth Fire Department, Fire Alarm Division.	This fund shall be for salaries, benefits, public safety equipment, materials, as well as capital expenses and other expenses used in accordance with Fire Alarm Services.	\$75,000

Spending Authority	Revolving Fund	Revenue Source The departmental receipts credited to this fund shall be:	Use of Fund	Spending Limit
Fire Chief	Local Hazardous Materials Program	Those identified as relating to fees collected by the Fire Department as a result of responding and mitigating hazardous materials incidents either in Plymouth or by mutual aid responses.	This fund shall be to replace, repair and/or purchase equipment and supplies used during hazardous materials incidents and to support the operational cost of services provided within the Fire Department Local Hazardous Materials Program.	\$60,000
Fire Chief	Cedarville Community Center	Those identified as fees collected from the hourly rental fees for the use of the Cedarville Community Center.	The funds will be used to pay for regular cleaning of the facility as well as to replace, repair, or purchase supplies used for the cleaning and up-keep of the Community Room.	\$12,000
Director of Community Resources	Memorial Hall	Those identified as relating to rental fees associated with Memorial Hall	This fund shall be for salaries and benefits of full-time staff and part-time staff, maintenance and operation of Memorial Hall including capital expenses and other expenses.	\$110,000
Assistant DPW Director	Compost Bins	Those identified as relating to the sale of compost bins.	This fund shall be for purchasing compost bins.	\$5,160
Recreation Director	Hedges Pond	Those identified as program fees from Recreation Dept. Day Program, daily-parking fees, special event & rental fees.	The funds will be used to cover Recreation Dept. seasonal salaries and operational expenses for the facility as well as capital expenses.	\$45,000
Director of Marine & Environmental Affairs	CPA Conservation Land	Those identified as fees from the harvest and/or lease of the Center Hill Cranberry Bog.	The funds will be used to for the care, maintenance, and necessary signage and other improvement of the land acquired with CPA funds.	\$100
School Department	School Custodial Details	Those received from fees from rental of school facilities.	This fund shall be for payment of Custodial Overtime Salaries for building use.	\$150,000
Town Manager in consultation with the Community Preservation Committee	1820 Court House Maintenance Revolving Fund	Those received from fees and other revenues, including lease proceeds , collected with respect to use of the 1820 Court House and Court House Green	The fund shall be for the maintenance of the 1820 Court House, facade, roof, cupola, courtroom and Vermont Marble Staircase.	\$1

TOWN OF PLYMOUTH

SUPPLEMENT 2

TO THE
REPORT
& RECOMMENDATIONS
OF THE
ADVISORY AND FINANCE
COMMITTEE



Presented at the
October 15, 2016

FALL
TOWN MEETING

Article Updates

Article 8 – Long Ridge Road:

No Motion No Action

Article 11 – Civil Service – Police Chief & Police Captain:

No Motion No Action

Article 12 – Civil Service – Fire Chief & Deputy Fire Chief:

No Motion No Action

Article 30 – Petitioned – Zoning - Trees:

Supplement 1 accurately showed that Advisory & Finance voted unanimously to not recommend Article 30 to Town Meeting however the Roll Call Voting Chart contained errors. Here is the correct Roll Call Voting Chart:

<div>Y - For</div> <div>N - Against</div> <div>A - Abstain</div> <div>X - Absent</div> <div>Ch - Chair didn't vote</div> <div>ARTICLES</div>																			
		Kevin Canty	Betty Cavacco	Robert Cote	Judith Fitzgerald	Harry Helm	Ethan Kusmin	Mike Lincoln	Peter Mador	Christopher Merrill	John Moody	Patrick O'Brien	Harry Salemo	Sheila Sheridan	Marc Sirrico	Scott Stephenson	VOTE TOTAL		
																	FOR-AGAINST-ABSTAIN		
30	Zoning - Trees	N	N	N	N	N	X	N	N	N	Ch	X	N	N	N	N	0 - 12 - 0		

Article 31 – Petitioned – Zoning - Trees:

No Motion No Action at the Request of the Petitioner

Article 36 – Petitioned – Bylaw – Live Entertainment Noise:

No Motion No Action at the Request of the Petitioner

Article 37 – Petitioned - Sr Resident Property Tax Rate Cap:

No Motion No Action at the Request of the Petitioner