

# INSTRUCTION PAGE

## NOTICE OF INTENT

### DEP LAKEVILLE

\*Mail (1) copy of the completed Notice of Intent Application and **(1) copy of all supporting plans to:**

**Department of Environmental Protection**  
20 Riverside Drive/Route 105  
Lakeville, MA -2347

*\*(Use Certified Mail, Return Receipt or hand-deliver)*

### PLYMOUTH CONSERVATION COMMISSION

Send PDF packet to: [demberley@plymouth-ma.gov](mailto:demberley@plymouth-ma.gov)

Mail (1) copy of the completed NOI application and **(1) copy of all supporting plans to:**

**Conservation Commission**  
26 Court Street  
Plymouth, MA 02360

*\*(Use Certified Mail, Return Receipt or hand-deliver)*

### λ FILING FEES:

#### **Massachusetts Wetland Protection Act Fee (WPA)**

► State's Share of Fee: (as calculated on the NOI Wetland Fee Transmittal Form)

\$ \_\_\_\_\_

**TOTALWPA Fee**

Make this check payable to **Commonwealth of Massachusetts**

\$ \_\_\_\_\_

λ **IMPORTANT:** You must include a copy of this State's check  
with your completed Notice of Intent

**CHECK #1**

**(A) State's Share of WPA**  
**Payable to: Commonwealth of MA**

► Town Portion of WPA Fee: (as calculated on the NOI Wetland Fee Transmittal Form)

\$ \_\_\_\_\_

**(B) Town's Share of WPA**

Additional Local Wetlands Bylaw Filing Fee:

(calculated from the Plymouth Wetlands Bylaw Filing Fee Schedule)

\$ \_\_\_\_\_

**(C) Plymouth Bylaw Fee**

A Penalty Filing Fee is assessed if your project started prior to permitting.

\$ \_\_\_\_\_

**(D) PENALTY Fee (if req'd)**

**CHECK #2**

\$ \_\_\_\_\_  
**(E) TOTAL Plymouth Fee**  
**(Total of B + C + D)**

**Payable to: Town of Plymouth**

#### **Abutter Fee** - \$1.00/name for each abutter

(as calculated on the Abutter Notification List/Property Access Formpage)

Make this Check Payable to **Town of Plymouth**

\$ \_\_\_\_\_

**(F) Abutter Fee \$1/name**

**Payable to Town of Plymouth**

**CHECK #3**

Include in your NOI filing:

- Copy of the Assessor's Certified Abutter's List
- One (1) prepared mailing label for each name on the list (The Assessor's Office will provide you w/2 sets of labels w/your Certified list)

**Advertising** – Check Payable to **Town of Plymouth**

\$ **55.29**

**CHECK**

**(G) Advertising Fee**

**Payable to Town of**  
**Plymouth**

### **OFFICE CONTACTS:**

**Richard Vacca**  
Conservation Planner  
(508) 747-1620x10140  
[rvacca@plymouth-ma.gov](mailto:rvacca@plymouth-ma.gov)

**Debbie Emberley**  
Administrative Assistant  
(508) 322-3322  
[demberley@plymouth-ma.gov](mailto:demberley@plymouth-ma.gov)

### **OFFICE HOURS:**

Mon, Wed, Thu - 7:30 AM to 4:00 PM  
Tue - 7:30 AM to 6:30 PM / Fri - 7:30 AM to 12:00 PM