

**TOWN OF PLYMOUTH CAPITAL IMPROVEMENT PLAN REQUEST  
FY26 SPRING ANNUAL TOWN MEETING**

<b>Department:</b> <b>Facilities</b>	<b>Priority #:</b>	<b>3<sup>2</sup></b>
<b>Project Title and Description:</b> PDHQ Locker Room / Restroom Renovation	<b>Total Project Cost:</b>	<b>458,390</b>

**Department/Division Head:** K. J. Anderson

**Check if project is:** New ☒ Resubmitted ☐ **Cost estimate was developed:** Internally ☒ Externally ☐

**For project re-submittals, list prior year(s):** N/A

**List any funding sources and amounts already granted:** N/A

Basis of Estimated Costs (attach additional information if available)			If project has impact on 5 Year Plan and future operating budgets, insert estimated amounts.		
Capital:	Cost	Comments	Fiscal Year:	Capital	Operations & Maintenance
<i>Planning and Design</i>	45,839		FY27		
<i>Labor and Materials</i>	412,551		FY28		
<i>Administration</i>			FY29		
<i>Land Acquisition</i>			FY30		
<i>Equipment</i>			FY31		
<i>Other</i>					
<i>Contingency</i>					
<b>Total Capital</b>	<b>458,390</b>				

**Project Justification and Objective:** Built in 1995, Police Dept HQ interior restroom and locker room facilities are original construction and the associated plumbing and fixtures are dated, dingy, and inadequate when measured against the growth of the department over 30 years.

**For Capital Project Requests:**

Will this project be phased over more than one fiscal year? If yes, enter it on the 5 Year Plan Yes ☐ No ☒  
 Can this project be phased over more than one fiscal year? Yes ☐ No ☒

**For Capital Equipment Requests:**

☐ Check if equipment requested is replacement and enter the year, make & model, VIN and present condition of existing equipment

**What is the expected lifespan of this new/replacement equipment:** 20 years

**Attach backup information, estimates, or justification to support this request.**



# TOWN OF PLYMOUTH

Department of Public Works  
159 Camelot Drive  
Plymouth, Massachusetts 02360  
508-830-4162

## MEMORANDUM

Date: 01OCT2024

To: L. A. Barrett  
Finance Director

From: K. J. Anderson  
DPW Facilities Manager

Thru: W. A. Coyle  
DPW Director

Subject: POLICE DEPT HQ LOCKER ROOM / RESTROOMS FY26 CAPITAL REQUEST

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1. Built in 1995, the police headquarters at 20 Long Pond Rd is heavily trafficked as the department has grown significantly in the past 30 years. The sworn members of the Plymouth Police Department (PPD) are dedicated to the service and protection of all who visit, work, and live in the town. Their mission is to safeguard the public trust, protect life and property, and uphold the law. Receiving accreditation status from the Massachusetts Police Accreditation Commission (MPAC) is demonstrative of the department's commitment to the safety and security of Plymouth residents.
  2. The locker room, adjacent restroom, and command restrooms with associated plumbing have fallen into a state of disrepair through heavy usage and minimal maintenance. The spaces are dingy, dated, worn, and in need of renovation to support the number of officers and administrative support staff on duty daily.
  3. A Facility Condition assessment was completed in 2019 which determined that interior upgrades would be required within a five-year period to maintain a safe and satisfactory living condition. The female restroom and two Command restrooms (M+F) will be included in the renovations.
  4. Facilities Division (422) is requesting funding in the amount of \$458,390 to complete renovations to the locker room and restrooms at PPD HQ to support our officers in a manner consistent with the support they provide residents and visitors of Plymouth, MA.
  5. Thank you for your consideration.